

## 2023 ANNUAL GOOD LABORATORY PRACTICES CONFERENCE

Sponsored by:

Virginia Water Environment Association (VWEA) American Water  
Works Association Virginia Section (VA AWWA)

Hilton Richmond Hotel & Spa/Short Pump  
12042 West Broad Street Richmond, Virginia 23233

### Monday & Tuesday, July 31 - August 1

The Laboratory Practices Committee of the Virginia Water Environment Association (VWEA) and the American Water Works Association Virginia Section (VA AWWA) are sponsoring the 2023 Good Laboratory Practices Conference & Workshops on Monday & Tuesday, July 31 - August 1 at the Hilton Richmond Hotel & Spa/Short Pump. The conference has been very successful in past years and has drawn over a hundred attendees from the Mid-Atlantic region. It brings together laboratory professionals from the regulatory, industrial, and municipal sectors and provides many opportunities for exhibitors to display their products and services to a wide and diverse audience.

We invite you to exhibit your products and services at this day-and-a-half event and have enclosed Exhibitor Information and an Exhibit Area Floor Plan. If you are mailing your registration and check, please ensure a Booth Display Area Contract is also enclosed.

Register for your booth online at: <https://www.vwea.org/event/GLPC2023>

**Exhibitor Fee:** \$425.00 and includes one table and two exhibit staff members.

**\*NEW\* GLPC Exhibitor Reception Sponsorship:** \$200.00 Sponsorship will feature your company prominently on signage and allow you choice of a preferred booth selection in the conference prefunction and exhibit area. General booth allocation will be on a first come, first served basis. Please indicate whether electricity will be needed in your booth.

All breaks and the Monday night reception and social will be in the conference prefunction and exhibit area. This location provides ample room and opportunity for interaction between participants and exhibitors. Your participation in this upcoming conference is greatly appreciated.

Sincerely,

Exhibits Subcommittee

John Schlosser  
Jacquelyn Austin  
Chris Griffin

## Exhibitor Information



7/31/2023 to 8/1/2023

**When:** Monday & Tuesday, July 31 - August 1

### July 31

Workshops: 8:30 AM – 4:30 PM

Exhibits Area Open for Reception and Networking: 4:30 PM – 6:00 PM

### Aug 1

Exhibits Area: Open 8:00 AMn to 3:30 PM with refreshments

General Sessions: 8:30 AM – 11:30 AM

Lunch and Networking: 11:30 AM – 1:00PM

Drinking Water/Wastewater/Management Sessions: 1:00 PM – 3:30 PM

Prize Drawings: 3:30 PM

**Where:** Hilton Richmond Hotel & Spa/Short Pump  
12042 West Broad Street  
Richmond, Virginia 23233

**Exhibit Area:** Exhibits will be in the conference prefunction and exhibit area. This same area will also host all of the breaks and the evening reception and social. See layout attached.

**Exhibitor Fee: \$425.00.**

This includes 6 x 3 cloth and skirted table, and two exhibit staff registrations. Any attendants above the allotment of two will require separate conference registration. Power will be available. Please indicate on your registration if power is needed. You are encouraged to bring extension cords, duct tape and power strips to make the connection from the power sources. When planning your backdrops, note that assigned areas are roughly 7' wide.

**NEW! GLPC Exhibitor Sponsor: \$200.00**

Sponsorship will feature your company prominently on signage and in session presentations. **This year, sponsorship will also allow your choice of a preferred booth selection in the conference prefunction and exhibit area.**

An email will be sent to sponsors in the order in which they register to select their booth locations, the remaining booth locations will be assigned on a first come, first served basis.

**Exhibit Hours:** Setup may begin at 1:00 PM and all exhibits should be in place by 4:00 PM, Monday, July 31st and should remain open until the conclusion of the reception at 6:00 P.M. on Monday.. Booths can be dismantled after the last scheduled conference break on Tuesday, August 1<sup>st</sup>.

As the conference prefunction and exhibit area is open, a room will be made available to move exhibit material you select for storage during the evening when not in use.

**Reception and Social Function:** A reception and social function is planned for Monday, July 31st from 4:30 P.M. to 6:30 P.M. in the exhibits area. Tuesday's lunch will be in the ballroom.

**Prize Drawings:** Exhibitors are encouraged to donate a prize for drawings to be held at the end of the conference in the common area outside the exhibit area. The prize should be displayed at your booth or the registration table. Winning tickets will be drawn for those present.

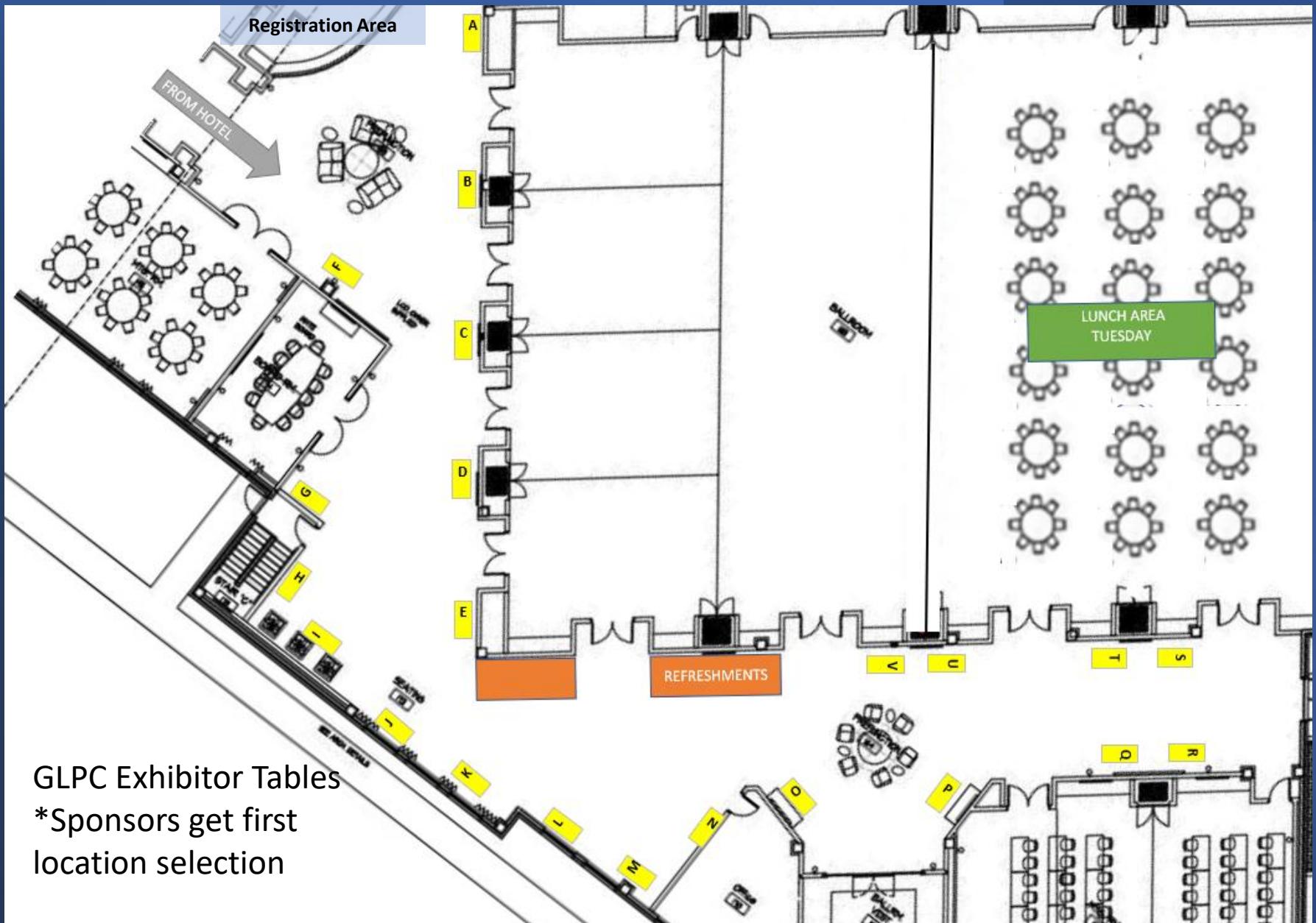
**Liability:** VA AWWA, VWEA and the Hilton Short Pump will not have any responsibility or liability for the exhibitor's property, owned or rented, personal property, or that of his/her employees or agents from personal injury, fire, theft or any other cause.

**Cancellations:** In the event a paid exhibitor cannot attend, a refund request must be submitted in writing prior to or on June 30, 2023 and will incur a \$175.00 processing charge. Refunds cannot be made after June 30, 2023.

**Room Reservation:** Hotel reservation will be the exhibitor's responsibility.  
Room Block: \$149/night plus tax | Book by: **Friday, June 24<sup>th</sup>**  
Book by calling (804) 364-3600 or online at: <https://bit.ly/3BDd7j0>  
Block Name: Virginia Water Environment

**Register online:** <https://www.vwea.org/event/GLPC2023>

Questions should be directed to:  
Kathy Rabalais, VWEA Executive Director  
[Kathy.rabalais@vwea.org](mailto:Kathy.rabalais@vwea.org)  
PO Box 2324  
Glen Allen, VA 23059  
804.332.5286



GLPC Exhibitor Tables  
 \*Sponsors get first  
 location selection